

Complete checklist before submitting renewal request to SVSU IRB

- ___ Upload the completed IRB Closeout/Renewal Form
- ___ Upload a copy of the Consent Document(s) as it will be presented to participants. Note any changes.
- ___ If other documents or oral instructions to be presented to participants have changed, upload a copy of each of these documents.
- ___ If the approved human-subjects Training Certificate for any investigator is older than three years, upload a more recent copy.
- ___ Share the package with all other investigators and/or adviser.
- ___ Ensure that each investigator and adviser has signed the package via IRBNet.
- ___ Click on "Submit this package."